

**BART Agreement Number: 6M8176**

**Approval Date: 06/25/21**

**Work Plan No. A.06-01-Core Capacity Program Management**

**2.0 SCOPE OF SERVICES**

CONSULTANT will provide a PMO Lead and administrative services to support the TCCCP Group Manager. This work will consist of implementing processes and procedures already accepted and drafting of new processes and procedures where required. The PMO Lead will provide additional expertise in related areas of Project Management that may help BART achieve project objectives and requirements. The PMO Lead will review processes and procedures to maintain that they are being followed and will do Quality Checks of those processes, procedures, and plans for compliance. The PMO Lead will also conduct Quality Assurance audits of the PM process per Project Management Plan (PMP). The Scope of Work includes the PMO Lead who will report directly to the Core Capacity Group Manager, Earned Value Management (EVM) Lead, Dashboard Coordinator (DC) Lead, and Project Administrator who will provide support to the PMO Lead.

**Prime: PGH Wong**

**Subconsultants: None**

**Total Work Plan Value: \$ 1,177,672**